

## HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – OCTOBER 4, 2023

President Clark opened the meeting at 5:15 PM and led the Board/Public in the Pledge of Allegiance.

### **ROLL CALL:**

**PRESENT via ZOOM:** Christopher Clark, Joseph Liberto, Meghann Khork, James Marino, Kerry Davis

**ABSENT:** Dr. Uzma Mehr (arrived at 5:17 PM), Kerry Davis

BY: KHORK/MARINO

**RESOLVED:** that, the agenda be approved as presented.

CARRIED – 5 AYES – ALL

### **PUBLIC COMMENT**

None

### **RECOMMENDED ACTIONS**

### **PRESENTATIONS:**

None

### **REPORTS:**

#### **Construction Report:**

**Superintendent Palotti** (on behalf of Andy Billiotte/Welliver) provided the Board with an update on the current and future projects in the works.

#### **Celebrating Success:**

**Dr. Charles Infurna, North Hornell Principal** shared:

- A big “thank you” to Shannon and his team cleaning and prepping one of our classrooms on a Sunday in order to receive kids the following Monday.
- We have had a great start to the academic year - students, teachers and families getting into a routine.
- Kudos to our North Hornell custodial staff ensuring our building is clean and ready for students each morning.

**Dr. Julie Smith, Intermediate School Principal** shared:

- We've had a smooth start to the school year. We practice all our routines and procedures at the start, and have now settled into all of our academics!
- We took a school-wide walking field trip to the HS for a special showing of "Into the Woods, Jr.", which the students and staff really enjoyed.
- Shout-out to Katie Clark, Maureen Carroll and Melissa McCumiskey for reviving our combined NH-Intermediate PTO. They held their first informational session last week, and we had 25-30 parent participants!
- All three building principals are leading our faculty and staff in a district-wide book study entitled, "Hacking School Discipline". The book focuses on relationship-building and restorative practices in the classroom. Some teachers are already sharing how they are implementing some of these strategies with their students.

**Morgan Allison, High School Principal** shared:

- Open House and College Night, approximately 60 families, department resumes. Over 50 colleges and several branches of the armed services
- We have revived the Youth in Government program through the County. Currently six seniors are participating. It provides High school students with opportunities to explore local government, career interests, and leadership experiences in civic engagement. Tour county facilities, presentations

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from county leaders, meet legislators, etc., earning college credit, Government community service and meeting hours

- *Into the Woods* production was Sept. 22 and 23, 27 students participated and did an amazing job!
- The Vault, the student run branch of ServU’s grand opening was today, three students involved.

**Shannon Davis, Director of Buildings and Grounds** shared:

- Just poured 8 yards of concrete in the stadium to prepare for storing equipment, which will no longer be visible. Working on creating a more courtyard like area.
- The Intermediate School slide was delivered this morning, weighing in at 1400 lbs. We will be working with the City to install it.
- A big “thank you” to all of the Maintenance Staff who responded to flooding at the North Hornell School on Sunday during the “kickoff”! We had to get rid of a few thousand gallons of water!
- The North Hornell dugouts have had their roofs replaced with metal roofing, they are the last dugouts in the district to get the upgrade.
- Have been working closely with Musco to get the stadium lighting working...as of today it is at 100%.
- Can’t say enough about the Robo-Painter, I watched over at North Hornell, the guys set it up and then moved on to trimming and picking up trash while it lined the fields faster and straighter than doing it by hand.

**Ted Illi, Director of Secondary Curriculum** shared:

- The Summer Learning Academy held 16 days of enrichment for 130 students for a total of 64 hours.
- Shout out to those who participated in professional development of the summer, there was a total of 2090 in service hours, with 114 teachers adding to their professional development time.
- During the month of September, we had 73 staff members complete 57 hours of professional development and in service time.

**Superintendent Palotti** shared:

- We are off to a great start! I am very grateful for the faculty, staff and administration and all of the hard work they did to prepare us for the school year.

**ROUTINE ITEMS**

BY: MEHR/MAY

**RESOLVED:** that, upon the recommendation of Superintendent Palotti to approves/accepts the following Consent Agenda items:

- approves the minutes from the meeting of August 23, 2023 and September 6, 2023.
- accepts the Treasurer’s Reports of July 31, 2023 and August 31, 2023.
- accepts the Student Activities Reports of July 31, 2023 and August 31, 2023.
- accepts the Warrant Reports of August 31, 2023.
- has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations for the meetings of September 5, 6, 8, 11, 12, 13, 18, 20, 28 and 29, 2023, the CPSE meetings of September 5, 11, 13 and 25, 2023 and the 504 meeting of September 5, 2023 and October 2, 2023.

CARRIED – 6 AYES – ALL

**OLD BUSINESS:**

None

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**NEW BUSINESS:**

BY: MEHR/MARINO

**RESOLVED:** that, agenda items VI. E. 1. a. through VI. E. 3. s. be grouped together for one action.  
CARRIED – 6 AYES – ALL

BY: MEHR/MARINO

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board:

**POLICY/PROCEDURE**

- approves the updated Reserve Plan;
- authorizes Patrick Flaitz to dispose of the books on the High School Library Book disposal list of September 25, 2023 and the books on the North Hornell Library Book disposal list of September 22, 2023;

**FINANCE**

- Whereas, on or about September 8, 2021, the Board passed a resolution authorizing litigation against Altria Group, Inc. and Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution Company (collectively “Altria”); and Whereas, the parties have reached a settlement of this litigation in the amount of \$8,507 (less disbursements and fees). Now therefore be it resolved, that the Board approves the settlement of the Altria litigation in the amount of \$8, 507 (less disbursements and fees) and authorizes the Superintendent to execute any settlement documents on behalf of the Board;
- approves the contract with Interpretrek through June 30, 2024;
- approves the MOU with ProAction of Steuben and Yates to provide Family Resource Center Services for the period of July 1, 2023 through June 30, 2024;

**PERSONNEL:**

- approves the request of Kimberly Smith for a one year leave of absence from her position as Teacher Aide, to accept a limited term teaching position for the 2023/24 school year;
- accepts the resignation for the purpose of retirement of Joseph Guinnip as Maintenance Worker effective at the end of the day on December 15, 2023; The Board thanked Joseph for his service and congratulated him on his retirement.
- approves the permanent appointment of Christopher Kautz as School Bus Driver effective September 13, 2023;
- approves the appointment of Jennifer Class as advisor to Genders and Sexuality Alliance for the 2023/2024 school year effective September 11, 2023.
- accepts the resignation of Mary Franklin as Math Department Chair effective September 18, 2023;
- approves the appointment of the following CTLE Committee effective September 1, 2023:

Ted Illi  
Erica Siebert  
Amy Feeley  
Kris Kansco  
Toni Nasca  
Paula Fox  
Nancy Shedlock

- approves the appointment of the following Intermediate After S'cool staff for the 2023/24 school year:

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Tonya Cornish, Coordinator

Leigh Emerson, Teacher

Joe Gibson, Teacher

Tracy Stark, Teacher

Substitutes: Linda Walter, Marieka Woolever, Michelle Flaitz, Jane Aini,  
Liz Willsey, Dawn Hopper

- approves the list of mentors for the 2023/24 school year;
- approves the MOU with HEA regarding members subbing during prep periods;
- approves the following student teacher:  
Allyson Hayes from SUNY Cortland to work with Kate Kenney at the High School from October 23, 2023 through December 15, 2023;
- approves/accepts the following changes to the Fall Coaching appointments for the remainder of the season:  
accepts the resignation of Joe Gibson as 1st Assistant  
approves the change of Colin Buisch from Assistant to 1st Assistant
- approves the following Winter coaching assignments, pending all necessary certifications and clearances:

**Boys Basketball:**

Varsity Head Coach - Kirk Scholes

JV Head Coach - Sean Curran

Modified Head Coach - Chris vanLeeuwen

**Girls Basketball:**

Varsity Head Coach - James Dagon

JV Head Coach - Kiana Sleight

Modified Head Coach - Jennifer Bowie

**Ski:**

Varsity Head Coach - Mary Franklin

**Cheer:**

Varsity Co-Coach - Bailey Smith

Varsity Co-Coach - Heather Curran

**Wrestling:**

TBD

**Boys Swimming:**

Varsity Head Coach - James Welch

Assistant Coach - Kristen Hazard

**Faculty Manager:**

Jill Brown

**Volunteers:**

Boys Basketball: Mike Wilkinson, Joe Flint, Andy Flint

Girls Basketball: Christopher Clark, Steve Sleight, Barlow Hopson,  
Julian Reinhart

- approves the appointment of Calem Striker as Student Lifeguard effective September 15, 2023;
- approve the individual contract with Barbara Kramer to serve as administrative substitute on a per diem as needed basis for the 2023/24 school year;
- approves the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**

**Substitute Additions:**

Habakka Feenaughty - Food Service Helper (Effective 9/5/23)

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Moriah McNeill - Food Service Helper

Donna Spicer - Food Service Helper

**Removed:**

Penelope Smith - Certified Teacher

- approves the appointment of Diane Talbot as a substitute at the daily rate of \$432 while filling in a long term position;
- approves the appointment of Kasi Washburn as CPSE Chair for the remainder of the 2023/24 school year effective October 2, 2023. (Stipend as defined in the MOU with HPDG approved September 6, 2023.);
- approves the change in hours of the following (effective September 30, 2023):
  - Morgan McCormick from 2.5 to 3.0 hours per day
  - Faye Parada from 2.5 to 3.0 hours per day
  - Courtney Manning from 2.5 to 3.0 hours per day
  - Kathrine Wood from 2.5 to 3.0 hours per day
  - Tammi Woodworth from 2.5 to 3.0 hours per day
- approves the appointment of Christine Smith as Food Service Helper, 10 months, 7 hours per day, effective September 7, 2023. Starting rate as defined in the HESSA contract.

CARRIED – 6 AYES - ALL

**Discussion:**

The Board discussed the proposed updated Safety Plan noting that changes made were due to staffing changes. The Safety Plan is posted for public comment as required.

**Informational:**

There will be a Special Meeting of the Board of Education on Monday, October 23, 2023 at 5:15 PM in the HS Library to approve resolutions for a Capital Project Vote to be held on December 20, 2023.

The next regular Board of Education Meeting will be held on Wednesday, November 1, 2023 in the High School Library at 5:15 PM.

BY: MAY/MEHR

**RESOLVED:** that, at 5:38 PM the Board move to Executive Session to discuss a particular personnel matter.  
CARRIED – 6 AYES – ALL

BY: MAY/KHORK

**RESOLVED:** that, at 6:32 PM the Board return to Regular Session and the meeting be adjourned.  
CARRIED – 6 AYES - ALL

Respectfully submitted,

Carol Eaton, District Clerk