

HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 23, 2023

Vice President Liberto opened the meeting at 5:15 PM and led the Board/Public in the Pledge of Allegiance.

ROLL CALL:

PRESENT via ZOOM: Joseph Liberto, Meghann Khork, Dr. Uzma Mehr, Kerry Davis, Brian May

ABSENT: Christopher Clark (excused), James Marino

BY: DAVIS/MAY

RESOLVED: that the agenda be approved as presented.

CARRIED – 5 AYES – ALL

PUBLIC COMMENT

None

RECOMMENDED ACTIONS

PRESENTATIONS:

Superintendent Palotti, together with Andy Billiotte (Welliver) and Jason Schwartz (BPD) provided the Board with information pertaining to the next phase in Capital Project planning and the possibility of a December 2023 public vote. There is not a need to decide on moving forward at today's meeting, but would require action in the near future to comply with timeline requirements.

REPORTS:

Superintendent's Report – Superintendent Palotti reported:

- It has been a very busy summer, the Admins, Teachers, Office Staff and Building and Grounds crew have been working diligently and everything is in great shape.
- A great deal of professional development and training took place as well.
- After tonight's meeting we will be fully staffed and ready for the new year.

ROUTINE ITEMS

BY: DAVIS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti to approves/accepts the following Consent Agenda items:

- Approval of the minutes from the meetings of July 12, 2023 and August 2, 2023.
- Acceptance of the Warrant Reports of June 30, 2023 and July 31, 2023.
- Acceptance of the Appropriations Report of June 30, 2023.
- Acceptance of the Federal Budget Transfer Report of June 30, 2023.
- Acceptance of the Cafeteria Budget Transfer Report of June 30, 2023.
- Acceptance of the General Fund Budget Transfer Report of June 30, 2023.
- Acceptance of the Revenue Report of June 30, 2023.
- Acceptance of the Treasurer's Report of June 30, 2023.

CARRIED – 5 AYES – ALL

NEW BUSINESS:

BY: MEHR/DAVIS

RESOLVED: that, agenda items VI. E. 1. a. through VI. E. 3. r. be grouped together for one action.

CARRIED – 5 AYES – ALL

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BY: MEHR/DAVIS

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board:

POLICY/PROCEDURE

- approves the use/purchase of the following textbooks:
 - For Digital Marketing:**
Online subscription for one (1) year
ISBN-13: 9781988940779
MUJO Learning: Online Marketing Fundamentals
15 copies @ \$49.00 each
 - For AP Chemistry:**
AP Chemistry Lab Manual
- accepts the generous donation of the Hornell Area Wind Ensemble of new tympani heads (value \$668) and the tuning of two pianos for the HS Music Department;
- authorizes Patrick Flaitz to dispose of the PE and Athletic equipment on the list dated August 14, 2023;
- held the first reading of the Title I Parent and Family Engagement Policy;
- waived the second reading of the Title I Parent and Family Engagement Policy and approved the policy be adopted as presented;

FINANCE

- approves the tax warrant for the 2023-24 school year;
- approves the renewal of the agreement with the Hornell Area Wind Ensemble for the use of District facilities for the 2023/24 school year;
- approves the Agreement with Monroe 1 BOCES to provide tutoring services on an as needed basis for the 2023-24 school year. September 5, 2023 – June 28, 2024;

PERSONNEL:

- accepts the resignation for the purpose of retirement of Linda Holbrook as Food Service Helper, effective August 5, 2023. (11 years);
- accepts the resignation of Terah Wilson as Food Service Helper, effective August 9, 2023;
- approves the probationary appointment of Kimberly Foster as Food Service Helper, effective September 1, 2023, 10 months, 7 hours per day with starting rate as defined in the HESSA Contract. Furthermore, the Board approve her appointment as Crew Chief;
- approves the probationary appointment of Diane VanScoter as Bus Attendant, effective September 1, 2023, 10 months, 4 hours per day with starting rate as defined in the HESSA Contract; approves the probationary/conditional appointment of Caroline Booth as Senior Typist, effective September 1, 2023, 12 months. This appointment is conditional upon Caroline taking and passing the next Senior Typist test given by Steuben County. Furthermore, the Board approve her individual contract for the period of September 1, 2023 through June 30, 2024;
- accepts the resignation of Carol Eaton as Deputy Treasurer effective October 9, 2023.
- approves the appointment of Melissa Evans as Deputy Treasurer, effective October 10, 2023, 12 months. Furthermore, the Board approve her individual contract for the period of October 10, 2023 through June 30, 2024.
The "Oath of Office" will be administered to the Deputy Treasurer at a later date;
- approves the permanent appointment of Judeana Haynes as Senior Typist, effective September 1, 2023;
- approves the list of returning subs for the 2023/24 school year;
- approves the following increases in hours:
 - Robert Davis, Food Service Helper – from 2.5 hours/day to 3.75 hours/day
 - Janice Raish, Food Service Helper – from 2.5 hours/day to 3.75 hours/day

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- approves the following change to the Fall coaching appointments:
Boys Modified Soccer Coach from Joshua Harrison to Dan Congdon
Volunteers:
Joshua Harrison, Boys Soccer
Jim Welch, Swimming
- approves the change of tenure area of Brittany Martin from Special Education to Elementary Education new four year probationary period effective July 1, 2023 through June 30, 2027;
- accepts the resignation of Kate Bowie as Special Education Teacher effective August 8, 2023;
- accepts the resignation of Krista Gemmell as Special Education Teacher effective August 8, 2023;
- approves the four year probationary appointment of Jennifer McLean-Bove as Art Teacher in the tenure area of Art Education, effective September 1, 2023 at a starting salary as defined in the HEA Contract. Jennifer is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS in Fine Arts from Skidmore University, Masters in Art Education from Nazareth College. NYS Initial Certification in Visual Arts);
- approves the following limited term appointment (September 1, 2023 – June 30, 2024 under the HEA Contract):
Kim Smith Elementary Special Education
Zachary Haynes Elementary Teacher
Michelle Sincerbox Elementary Special Education
- approves the lists of both the High School and Intermediate School Advisors for the 2023/24 school year;
- approve the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**
Substitute Additions:
Noah Sleight - Teacher Aide, Typist
Dale Vance – Certified Teacher (approved to work at a daily rate of \$250 for Math Teacher's leave)
Lauryn Smith - School Psychologist (approved to sub as School Counselor for extended leave at the rate of \$225 per day)

CARRIED – 5 AYES - ALL

Discussion:

Informational:

The next Regular Meeting will be held on Wednesday, September 6, 2023 in the High School Library at 5:15 PM.

BY: DAVIS/MEHR

RESOLVED: that, at 5:36 PM the Board return to Regular Session and the meeting be adjourned.

CARRIED – 5 AYES – ALL

Respectfully submitted,

Carol Eaton, District Clerk