

HORNELL CITY SCHOOL DISTRICT
120 RAIDER ROAD
HORNELL, NY 14843
BOARD OF EDUCATION MEETING
TENTATIVE AGENDA
WEDNESDAY, MARCH 6, 2024 – 5:15 PM
HIGH SCHOOL LIBRARY

- I. Opening by the President
- II. Pledge of Allegiance
- III. Roll Call: Christopher Clark, Joseph Liberto, James Marino, Dr. Uzma Mehr, Meghann Khork, Kerry Davis, Brian May
- IV. Agenda
 - A. Revisions - Move Item VI. A. (Presentations) to the end of the agenda following Executive Session.
 - Remove Item VI. B. (Reports) from the agenda.
 - Add the following as Item VI. E. 1. d.:
Resolved that, upon the recommendation of Superintendent Palotti, the Board appoint Patrick Flaitz as Workplace Violence Prevention Coordinator for the remainder of the 2023/24 school year.
 - B. Approval
- V. Public Comment
- VI. Recommended Actions
 - A. Presentations: 2024/25 Budget
 - B. Reports: Celebrating Success
 - C: Consent Agenda / Routine

Moved by _____, seconded by _____ to act upon the recommendation of Superintendent Palotti to approve the following Consent Agenda 1 through 8:

1. Approval of the minutes of the meeting of February 7, 2024
2. Approval of the General Fund Budget Transfer Report of January 31, 2024
3. Approval of the Federal Fund Budget Transfer Report of January 31, 2024
4. Approval of the Revenue Report of January 31, 2024.
5. Approval of the Appropriations Report of January 31, 2024.
6. Approval of the Treasurer’s Report of January 31, 2024.
7. Approval of the Student Activities Report of January 31, 2024.
8. Approval of the Warrant Reports of January 31, 2024.
9. Resolved that the Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to the special education programs and services consistent with such recommendations for the CSE meetings of February 6, 7, 8, 9, 12, 14, 15, 27, 28 and 29, 2024 and March 4, 2024, the CPSE meetings of February 9, 13 and 27, 2024 and March 1 and 5, 2024 and the 504 meetings of February 8 and 9, 2024 and March 1, 2024.

AYE _____ NAY _____ ABSTAINED _____

D. Old Business

None

E. New Business

1. POLICY/PROCEDURE

a. Out of State Trip

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the 2024 Choir Competition trip to Boston, MA on April 4-7, 2024.

b. Public Library Proposition

Resolved that, upon the recommendation of the Superintendent Palotti, the Board approve the request of the Hornell Public Library Board of Trustees to include the following proposition on the ballot for the annual Budget Vote to be held on Tuesday, May 21, 2024:

Shall the annual sum of money to be raised by the taxation from the residents of the Hornell City School District for the Hornell Public Library be increased from \$361,476 to \$370,955 in accordance with New York State Education Law, EDN § 259, to provide public library services?

c. Second Reading - Workplace Violence Prevention Policy # 6190

Resolved that, upon the recommendation of Superintendent Palotti, the Board adopt the Workplace Violence Prevention Policy #6190 as presented.

2. FINANCE

a. Cost Allocation Methodology

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the cost allocation methodology for GST BOCES for the 2024-25 school year.

b. MOA - Building Blocks Comprehensive Services

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the MOA with Building Blocks Comprehensive Services effective July 1, 2023 through June 30, 2024.

c. MOA - Rochester School of the Deaf

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the MOA with Rochester School of the Deaf effective July 1, 2024 through June 30, 2025.

d. Independent Contractor Agreement

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the Independent Contractor Agreement with Jacqueline Day to provide AIS Services for St. Ann's Academy effective 9/1/2023 through August 30, 2024.

e. Student Transportation Vehicle Purchase

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following Student Transportation Vehicle Purchase Resolution to be placed on the official ballot to be voted on by the qualified voters of the City School District of the City of Hornell, New York at the Annual Budget Vote/Board Member Election on May 21, 2024:

Shall the following resolution be adopted to wit:

RESOLVED that, the Board of Education of the City School District of the City of Hornell, New York is hereby authorized to expend up to \$595,000 from the existing 2022-2032 Transportation Reserve Fund to the extent possible with the remaining balance expended from the 2017-2027 Transportation Reserve Fund for the acquisition of school buses and/or other student transportation vehicles to replace existing fleet vehicles, expenditure to be made no later June 30, 2025?

f. Transportation Reserve Fund

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following Transportation Reserve Fund Resolution to be placed on the official ballot to be voted on by the qualified voters of the City School District of the City of Hornell, New York at the Annual Budget Vote/Board Member Election on May 21, 2024:

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the City School District of the City of Hornell, New York is hereby authorized to establish a transportation reserve fund pursuant to Section 3651 of the education law (to be known as the "2024-2034 Transportation Reserve Fund"), with the purpose of such fund being to finance the purchase of school buses, student transportation vehicles and equipment, and costs incidental thereto, the ultimate amount of such fund to be \$1,000,000. plus earnings thereon, the probable term of such fund to be ten (10) years, and the sources from which the funds shall be obtained for such reserve are (i) amounts from budgetary appropriations from time to time, and (ii) unappropriated fund balance made available by the board of education from time to time, and (iii) New York State aid received and made available by the board of education from time to time, all to the extent permitted by law?

c. 2024/25 School Board Member Election / Budget Vote

Resolved that, upon the recommendation of Superintendent Palotti, the annual school board member election/budget vote be held on Tuesday, May 21, 2024 from Noon – 9:00 PM) in accordance with Education Law, and further:

- (1) Recommended that the Board approve the Notice of Annual School Election/Budget Vote. (Exhibit A)
- (2) Recommended that the Board approve the Notice of Filing of School Election District Registers. (Exhibit B)
- (3) Recommended that the Board approve the Notice of Registration for Annual School Election/Budget Vote. (Exhibit C)
- (4) Recommended that the Board approve the lists of school election inspectors and alternates and authorize payment at the rate of \$150 per day
- (5) Recommended that the Board authorize the Clerk of the Board of Education to appoint new election inspectors in the event that those who are appointed are unable to work.
- (6) Recommended that the Board approve the process for early mail and absentee ballots in accordance with §2018-a of Education Law.

3. PERSONNEL

a. Support Staff – Resignation

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation of Vicky Miles as Cleaner effective at the end of the day on February 12, 2024.

b. Support Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the probationary appointment of Heidi Hurlbut as Bus Attendant, 10 months, 4.00 hours per day effective March 7, 2024 at the starting rate as defined in the HESSA contract.

- c. MOA w/ HESSA - Cleaning Coverage
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the MOA with HESSA regarding cleaning coverage.
- d. Support Staff - Retirement
Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation for the purpose of retirement of Adele Kilbury as Teacher Aide effective June 30, 2024. (27 years of service)
- e. Additional Advisor Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following additional Advisor appointment for the 2023/24 school year:
Intermediate School Assistant Musical Director – Christine Locker
- f. Spring Coaching Appointments
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following Spring Coaching appointments, pending required certifications and clearances:
Volunteers:
Michael Mistretta - Softball
Hannah Kuhn - Softball
Emma Flaitz - Track
Andrew Doran - Baseball
Matthew Smith - Baseball
Hunter Taylor Watkins - Baseball
- g. Winter Coaching Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve Kristen Hazard as Modified Swimming Coach, season prorated from February 12, 2024 to March 1, 2024.
- h. Instructional Staff Mentor Appointments
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following new teacher mentors for the remainder of the 2023/24 school year (prorated):
Angela Conway
Tracy Stark
Kerry Mauerman
- i. Instructional Staff - Retirement
Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation for the purpose of retirement of Lisa Oyer as Elementary Teacher effective on June 30, 2024. (30+ years education, 29 in district)
- j. Substitute Roster / Other Assignments
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**
Substitute Additions:
Janina Ackerman - Typist, Teacher Aide, Bus Attendant
Jacey Palmgreen - Teacher Aide (Effective 2/28/24)

F. Discussion

Informational

Budget Workshop - Wednesday, March 27, 2024 (if needed)

The next regular meeting of the Board of Education will be held on Wednesday, April 3, 2024 at 5:15 PM in the High School Library.

Motion to move to Executive Session to review a personnel matter.