

HORNELL CITY SCHOOL DISTRICT
25 PEARL STREET
HORNELL, NY 14843
BOARD OF EDUCATION MEETING
TENTATIVE AGENDA
WEDNESDAY, JUNE 13, 2018 - 5:30 PM
COLUMBIAN SCHOOL CONFERENCE ROOM

- I. Opening by the President
- II. Pledge of Allegiance
- III. Roll Call: Kerry Davis, Jessica Hess, Joshua DeLany, Judy Rose, John McNelis, James Marino, Uzma Mehr
- IV. Agenda
 - A. Revisions:
 - B. Approval
- V. Public Comment
- VI. Recommended Actions
 - A. Motion to adjourn to Executive Session to discuss contract negotiations.
 - B. Reports:
 - 1. Construction Report
 - 2. Celebrating Success – Administrators
 - 3. Superintendents Report
 - C. Consent Agenda / Routine

Moved by _____, seconded by _____ to act upon the recommendation of Superintendent Palotti to approve the following Consent Agenda items 1 through 10:

 - 1. Approval of the minutes for the meeting of May 1, 2018 and May 15, 2018.
 - 2. Acceptance of the Claims Auditor/Warrant Reports for the period ending April 30, 2018 and May 31, 2018.
 - 3. Acceptance of the Treasurer’s Reports for the period ending April 30, 2018.
 - 4. Acceptance of the Student Activities Reports for the period ending April 30, 2018.
 - 5. Acceptance of the GF Budget Transfer Report of April 30, 2018
 - 6. Acceptance of the Cafeteria Budget Transfer Report of April 30, 2018.
 - 7. Acceptance of the Fed Budget Transfer Report of April 30, 2018.
 - 8. Acceptance of the Appropriations Report of April 30, 2018.
 - 9. Acceptance of the Revenue Report of April 30, 2018.
 - 10. Resolved that the Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations for the meetings of May 1, 2, 3, 7, 10, 16, 17, 18, 22, 25 and 31, 2018. The CPSE meetings of May 1, 4, 30, 2018 and June 1 and 5, 2018 and the 504 Meetings of May 7, 17, 22 and 31, 2018 and June 7, 2018.

AYE _____ NAY _____
ABSTAINED _____
 - D. Old Business

None

E. New Business

1. Personnel

a. Summer Academy Staffing

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following additions to the list of Summer Academy staff effective July 9-August 9, 2018:

Fay Parada – LPN

Roxanne Sanford – Substitute LPN

Cassie Sharrett – SE Teacher

Kathryn Wall – SE Teacher

b. Support Staff – Temporary Appointments (Summer Feeding Program)

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following temporary appointments for the Summer Feeding Program to be paid on a time sheet basis for the period of July 5, 2018 through August 31, 2018:

Susan Woodvine – FSH - \$13.69 per hour (

Zachary Canne – FSH - \$18.50 per hour

Tracie McCarthy – Temp Cook Mgr - \$23.50 per hour

c. Support Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the probationary appointment of Rebakah Fletcher as Food Service Helper, effective September 1, 2018. (10 months, 3.75 hours per day at the starting rate specified in the HESSA Contract).

d. Support Staff – Resignation

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation of Sophronia Powell as Teacher Aide, effective at the end of the day on June 15, 2018.

e. Support Staff – Permanent Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the permanent appointment of Cathy Stiles, Food Service Helper, effective December 7, 2017.

f. Support Staff – Permanent Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the permanent appointment of Kim Foster, Food Service Helper, effective January 5, 2018.

g. Coaching – Resignation

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation of Kara Carbone as Modified/JV Cheerleading Coach (Fall and Winter) effective June 22, 2018.

h. Coaching – Resignation

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation of Danielle Carbone as Varsity Cheerleading Coach (Fall and Winter) effective June 22, 2018.

i. Fall Coaching Appointments

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following Fall Coaching Assignments for the 2018 season, (pending proper certifications and clearances) with salaries as defined in the HEA Contract:

Football:

Erik Werner – Head Coach
Luke Morgan – 1st Varsity Assistant
Gary Kelleher – JV Head Coach
James Dineen – Modified Head Coach
Frank Libordi – Assistant Coach

Boys Soccer:

Jim Tobin – Varsity Head Coach
Bill Headley – JV Head Coach
Jordan Titus – Modified Head Coach

Girls Soccer:

Mike Wilkinson – Varsity Head Coach
Tom Costello – JV Head Coach
Megan Bonacquisti – Modified Head Coach

Volleyball:

TBD – Varsity Head Coach
TBD – JV Head Coach
Mary Wolf – Modified Head Coach

Cross Country:

Damian DeMarco – Varsity Head Coach
Mike DeGaetano – Modified Head Coach

Girls Swimming:

TBD – Varsity Head Coach

Fall Cheerleading

Regina Gambino - Varsity Head Coach
TBD - Mod Head Coach

j. Instructional Staff – Resignation

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation of Erin Chaffee as Special Education Teacher, effective at the on June 30, 2018.

k. Tutoring

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve Catherine Rohan as a tutor for the 2018/19 school year.

l. Instructional Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the three year probationary appointment of Catherine Herrera as Special Education Teacher (10 month position), effective September 4, 2018 with a continuation of her current salary (LTS 2017/18) plus any increases as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Catherine is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BA in Elementary and Special Education from Niagara University and MS in Childhood Education from D'Youville College) NYS Permanent / Professional Certifications in Elementary Education (Pre K-6) and Special Education (K-12)

m. Instructional Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Colleen Hayes as a Special Education Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Colleen is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BS from Keuka College/St. John Fisher in Childhood / Special Education 1-6 Elementary and Special Education and MS in Literacy from St. John Fisher) NYS Initial Certifications in Literacy B-6, Childhood Education 1-6 and SWD 1-6.

n. Instructional Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the three year probationary appointment of Kathryn Wall as a Special Education Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Kathryn is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BS from St. John Fisher in Childhood and Special Education and ME from Alfred University in Literacy) NYS Professional Certifications in Literacy B-6, Childhood Education 1-6 and SWD 1-6.

o. Instructional Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the three year probationary appointment of Maureen Carroll as an Elementary Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Maureen is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BA from Nazareth College in History and MA from Nazareth College in Early Childhood Inclusive Education) NYS Permanent Certification in Pre-Kindergarten, Kindergarten and Grades 1-6.

p. Instructional Staff – Probationary Appointment

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Chelsea Miller as an Elementary Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Chelsea is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BA from Alfred University in Elementary Education and MA from Alfred University in Literacy) NYS Professional Certifications in Early Childhood Education B-2, Childhood Education 1-6 and Literacy B-6

- q. Instructional Staff – Probationary Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Tammy Mullen as an Elementary Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Tammy is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BA from Alfred University in Early Childhood/ Childhood Education and MS from Alfred University in Literacy B-6 and MS from Walden University in Literacy in the Content areas 6-12) NYS Professional Certifications in Early Childhood Education B-2 and Childhood Education 1-6
- r. Instructional Staff – Probationary Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Amanda Owen as an Elementary Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Amanda is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BA from SUNY at Buffalo in Psychology and ME from SUNY at Buffalo in Early Childhood Education B-2) NYS Professional Certifications in Early Childhood Education B-2 and a pending certification in Childhood Education
- s. Instructional Staff – Probationary Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Christopher Stiles as an Elementary Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Christopher is also hereby approved to work with his team on an hourly time sheet basis over the summer when requested by his building principal. (BA from Alfred University in Early Childhood/Childhood Education) NYS Initial Certifications in Early Childhood Education B-2 and Childhood Education 1-6
- t. Instructional Staff – Probationary/Provisional Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary/provisional appointment of Jeremy Donlon as a Social Studies Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Appointment is conditional on obtaining his NYS Initial Certification in Social Studies. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Jeremy is also hereby approved to work with his team on an hourly time sheet basis over the summer when requested by his building principal. (BA from SUNY Brockport in History and MSE from St. Bonaventure University in Adolescent Education)

- u. Instructional Staff – Probationary/Provisional Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Kearstin Derrenbacher as a Speech Language Pathologist (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Appointment is conditional upon her obtaining her NYS Initial Certification in Speech Language Pathology. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Kearstin is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. (BS from SUNY Fredonia in Communication Disorders and Sciences with a Minor in School and Counseling Psychology and MA from SUNY at Buffalo in Communication Disorders and Sciences) Anticipated NYS Initial Certification in Speech Language Pathology June 2018

- v. Instructional Staff – Probationary/Provisional Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Christian Bryant as a School Counselor, effective July 1, 2018 with a starting salary as defined in the HEA Contract (10 month plus 22 summer day position). Appointment is conditional upon his obtaining his NYS Initial Certification in School Counseling. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Christian is also hereby approved to work a total of twenty two days in the summer each year at his regular hourly rate. (BA from Nazareth College in Psychology and MA from Canisius College in School Counseling. Anticipated NYS Initial Certification in School Counseling.

- w. Instructional Staff – Probationary Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Jamie Kellogg as an Art Teacher (10 month position), effective September 4, 2018 with a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Jamie is also hereby approved to work with his team on an hourly time sheet basis over the summer when requested by his building principal. (AAS from Alfred State College in Computer Art and Design, BS from New Paltz University in Visual Art Education and MA from New Paltz University in Drawing and Painting) NYS Professional Certification in Art (Visual Art) K-12

- x. Administrative Staff – Probationary/Provisional Appointment
Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the four year probationary appointment of Jessica Newby as an Assistant High School Principal (12 month position) in the tenure area of Secondary Administration, effective July 1, 2018 with a starting salary of \$68,500 under the HPDG Contract. Appointment is conditional upon obtaining NYS Initial School Building Leader Certification Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS from SUNY Brockport in Mathematics and MS from St. John Fisher College in Math/Science/Technology Education and attending SUNY Oswego to obtain CAS in Educational Administration)

NYS Professional Certifications in Mathematics 7-12, Mathematics 5-6, SWD 7-12, Early Childhood Education B-2 and Childhood Education 1-6, Initial School Building /District Leader Internship

y. Administrative Contract Amendment

Resolved that, the amendment to the Contract of Employment between the Board of Education of the Hornell City School District and Jeremy Palotti, as presented to the Board of Education, is hereby approved and effective immediately, and the President of the Board of Education is authorized and directed to sign said document on behalf of the Board.

z. Substitute Roster / Other Assignments

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**

Substitute Additions:

Emily Haynes- Uncertified Teacher (effective 5/16/18)

Tristin Christie – Teacher Aide (effective 5/29/2018)

Zach Canne- Food Service Helper

Summer Feeding Program Employees (Program will run from July 5-August 31, 2018.) Employees will earn their regular hourly rate and paid on a timesheet basis:

Deborah Bacon

Christina Feenaughty

Angel Flint

Linda Holbrook

a.a. Instructional Staff – Resignation / Retirement

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the resignation for the purpose of retirement for the following instructional staff members:

Kathy Finch (Speech) effective June 30, 2018 – 22 years of service

Lisa Fischer (Special Ed) effective June 30, 2018 - 24 years of service

Susan Greenthal (Social Studies) effective Sept. 4, 2018 - 33 years of service

Catherine Rohan (Special Ed) effective June 30, 2018-23 years of service

2. Presentations - Recognition of Retirees:

Brigid Carbone – Teacher Aide - 22 years of service

Regina Gambino – Teacher Aide - 12 years of service

Cynthia Hoffman – Cleaner - 31years of service

Joanne Hogan – Micro Computer Operator - 22 years of service

Kathy Finch – Speech Teacher - 29 years of service

Lisa Fischer – Special Ed Teacher-24 years of service

Susan Greenthal – Social Studies Teacher - 33 years of service

Catherine Rohan – Special Education Teacher - 23 years of service

Motion to adjourn for a brief reception to honor retirees

Motion to return to regular session.

3. Policy/Procedure

a. Disposal of Library Books

Resolved that, upon the recommendation of Superintendent Palotti, the Board authorize Patrick Flaitz to dispose of the following library books:
Intermediate School deletion list dated May 29, 2018
North Hornell School deletion list dated June 7, 2018

b. Textbook Disposal

Resolved that, upon the recommendation of Superintendent Palotti, the Board authorize Patrick Flaitz to dispose of the following textbooks:
Bryant School – Textbook Disposal List 6/7/2018
High School – Textbook Disposal Lists 5/23/2018 & 5/24/2018

c. Disposal of Misc Equipment and Machinery

Resolved that, upon the recommendation of Superintendent Palotti, the Board authorize Patrick Flaitz to dispose of the miscellaneous machinery and equipment on the list dated May 14, 2018.

d. Revised Mentoring Plan

Resolved that, upon the recommendation of Superintendent Palotti, the Board approves the revised Mentoring Plan as presented.

2. Finance

a. DCMO Cooperative Purchasing Agreement & Resolution

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the participation in the DCMO Cooperative Purchasing Agreement and adopt the resolution for the 2018-19 school year.

b. Agreements with Management Advisory Group of NY, Inc.

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the agreements with Management Advisory Group of NY, Inc. for the 2018-19 school year for STAC Services and Medicaid Services and Tuition Billing.

c. GST BOCES Services Contract

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve the resolution and contract with GST BOCES to provide cooperative educational services for the period of July 1, 2018-June 30, 2019.

d. Scholarship Donation

Resolved that, upon the recommendation of Superintendent Palotti, the Board accept the generous donation of a scholarship from the Rochester Area Community Foundation /Rudolph & Grace Schneider Memorial Fund in the amount of \$1,250 to be given to a member of the 2018 graduating class who attended a BOCES vocational program.

e. HSTA Contract

Resolved that, upon the recommendation of Superintendent Palotti, the Board approve contract with the Hornell Substitute Teachers Association (HSTA) for the term of July 1, 2017 – June 30, 2021.

F. Informational

The Board of Education will hold the Annual Reorganizational Meeting on Monday, July 2, 2018 at 5:30 PM in the Columbian School Conference Room.

G. Discussion