

HORNELL CITY SCHOOL DISTRICT
AUDIT/FINANCE COMMITTEE MINUTES - AUGUST 11, 2009

The meeting of the Hornell City School District Audit Committee was called to order at 5:05 pm.

Meeting attended by: Rich Dunning, Paul McAnany, Dr. David Weyand, Mrs. Carol Berry, Mr. Richard Scavo, Superintendent Kiley, Business Administrator Mr. Jeff Ahearn, and Mr. Brian Juskiewicz of Drescher and Malecki.

A motion to approve the minutes of the February 9, 2009 meeting was offered by Dr. Weyand and seconded by Mr. McAnany. With no further discussion the vote was called. Motion carried. Ayes all.

The Chairman opened the floor to nominations to Chair the Audit committee for the 2009-2010 school year. Mr. Dunning was nominated by Mr. McAnany and the nomination was seconded by Dr. Weyand. Mr. Mc Anany made a motion to close the nominations and the motion was seconded by Dr. Weyand. With no further discussion the vote was called and the motion carried. Ayes all. Mr. Dunning elected unanimously Chairman of the Audit Committee.

Mr. Ahearn then discussed the District cell phone and credit card user lists. The audit committee and the board of Education are to approve the lists, per board policy, at the Re-organizational meeting the beginning of the school year. No further action on these items.

Mr. Ahearn then discussed the feasibility of discontinuing the printing of the full warrant for board members. He suggested that since the warrant is a lengthy report and the district treasurer approves the bills it might be advisable to dispose of issuing the warrant to all board members. Mr. Mc Anany expressed interest in seeing the warrant. It was suggested that the warrant could be sent electronically. It was agreed by all that we would like to see this information.

Mr. Ahearn then informed the committee that we would soon be sending out an RFP for an external auditor service. Further information to follow. No further action on this item.

Mr. Ahearn then shared the draft copy of the State audit from the Comptroller's office with the committee. Mr. Kiley and Mr. Ahearn commented that the Draft report looked good. The exit interview with the Comptroller's office staff is scheduled for 1:30 pm August 18, 2009.

Brian Juskiewicz of Drescher and Malecki informed the committee of the impending external audit process. Mr. Juskiewicz discussed the audit procedure, the work plan, and the schedule. Mr. Juskiewicz asked for any areas of concern that the committee members might have with district finances. No further action on this item.

With business completed Dr. Weyand made a motion to adjourn. Motion was seconded by Mr. McAnany. With no further discussion the vote was called. Motion carried. Ayes all. Meeting adjourned at 5:34.

Audit Committee will meet with Drescher and Malecki at 5:00pm, September 21, 2009.

Respectfully Submitted,

Rich Dunning