

## **HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – NOVEMBER 7, 2018**

President Davis opened the meeting at 5:30 PM and led the Board/Public in the Pledge of Allegiance.

### **ROLL CALL**

**PRESENT:** Kerry Davis, Jessica Hess, , James Marino, Uzma Mehr

**ABSENT:** John McNelis (arrived at 5:33 PM), Judith Rose, Sarah Broderick (arrived at 5:32 PM)

BY: HESS/MEHR

**RESOLVED:** that, the agenda be approved as presented  
CARRIED – 4 AYES – ALL

### **PUBLIC COMMENT**

None

BY: HESS/MEHR

**RESOLVED:** that at 5:31 PM the Board move to Executive Session to discuss tenure recommendation and the status of particular staff members.  
CARRIED – 4 AYES – ALL

Member Broderick arrived at 5:32 PM and Member McNelis arrived at 5:33 PM – they both immediately joined the other members in Executive Session.

BY: HESS/MEHR

**RESOLVED:** that at 5:51 PM the Board return to Regular Session.

### **PRESENTATIONS**

None

### **REPORTS**

**Construction Report - Mick Pavlick (Welliver)** – provided the Board with the Construction Report and reviewed same.

#### **Celebrating Success:**

**Barbara Kramer, North Hornell Principal** reported:

- Fire prevention lessons/trips to North Hornell and Hornell Fire Stations where the students met firemen and saw the bucket truck, the PE Department made an obstacle course.
- Students visited the pumpkin patch and had a Halloween parade at Elderwood
- Practice Safety drills and noted areas that need improvement
- BAS testing for first grade comparing data from Kindergarten
- Guided reading training for K and 1 teachers

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**Supt. Palotti on behalf of Jennifer Sorochin, Bryant School Principal** reported:

- Halloween was a big success. Thank you to the Seniors for their incredible costumes and the kindness they showed our students. Also, thank you to Bryant faculty and staff for all dressing up like minions that day, and to Mike Wilkinson for portraying the perfect Gru. The kids loved it!
- We've finished our narrative writing and there have been many celebrations throughout the classrooms where students celebrate each other's work. Thanks to Michelle Lovell for sharing her pictures and information for our Facebook page and our Globe article.
- The Teacher's College Reunion in NYC was a huge opportunity and 11 of our teachers took advantage of the chance to work with some of the top experts in the Units of Study. They returned from their trip full of ideas and feeling much more confident in the great work they're already doing.
- BAS testing has begun and we're seeing growth. The guided reading groups and the wonderful libraries we've received have engaged our students in the love of reading.
- Our 3rd grade fall music showcase is next Wednesday, the 14th, at 6 pm in the Intermediate School auditorium. I encourage everyone to come out and hear the sweet voices of our 3rd grade students. Thank you to Mrs. Schierer for her hard work with our students.

**Sean Gaffney, Intermediate School Principal** reported:

- BAS testing is underway
- Halloween- went well – Thank you to the Senior Class for the parade!
- Auditions took place for this year's musical, 65 kids tried out, we have amazingly talented students – kudos to all who tried out – tough decisions to be made
- Kudos to the Custodial staff for helping with the room moves and organizing for the Capital Outlay Project – Great job!

**Scott Carroll, HS Principal** reported:

- We are working on “expanding our brand” by increasing social media posts that showcase what is going on at the High School. A new website is in the works that will help with this positive promotion.
- The art club created murals on bathroom stalls with positive messages/quotes
- Girls Varsity Soccer Coach Mike Wilkinson was named Section V “Coach of the Year” and Leah Hardenrider was named “Player of the Year” – Congratulations!
- Student Government is collecting donations and fundraising for an elementary school to aide in hurricane relief
- Student Leadership Team announced their first student-nominated Teacher of the Month and Staff Member of the Month, Paul Vetter and Ashlen Arias-Baird respectively
- Area All State this past weekend was hosted with about 300-350 students participating. It was outstanding, thank you to Chris vanLeeuvan and Ed Belin for making Hornell a focal point.

**Amy Feeley, Director of Pupil Personnel** reported:

- There was great participation in the recent family meeting at the Family Resource Center (FRC) – “Community Café” met on November 1<sup>st</sup> and will meet again on November 8<sup>th</sup> and 15<sup>th</sup>
- There are regular posts and notices on our District Facebook Page regarding what is happening at the FRC

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**Ted Illi, Director of Secondary Education** reported:

- Erica Siebert is currently with a small team of teachers at an LLI Conference
- Nine staff members have applied to the upcoming Teacher College Workshop at Columbia University in NYC in December
- Great things are happening in the Curriculum Suite – they are getting comfortable in their new space.

**Richard Everly, Technology Director** reported:

- Work is progressing on the District's new website, they will be migrating data from the old to the new, it will have an updated, user friendly look.
- Papercut installation is complete on the front end, should be rolling out in a week or so
- Teachers are using Guardian for the Chromebooks to ensure that student use is appropriate

### **Superintendent's Report:**

**Superintendent Palotti** reported:

- Flyers have been printed and distributed to both the North Hornell and Bryant Schools informing parents about the highlights of our new Literacy Grant (flyers were provided to the Board Members):
  - Opportunities for Students, Teachers and Parents
  - Professional Development
  - Hiring Librarians for both North Hornell and Bryant School (hope to have them in place by January 1<sup>st</sup> (we posted both inside and outside the district and have great candidates) The selected candidates will be offered for approval at the next meeting.
  - Money for new library books as well as books for all students to take home (2-3 per month)
- Introduced Sean Gaffney, Intermediate School Principal to speak on behalf of candidate for tenure, Randi Fridmann, Intermediate School Art Teacher.
- Introduced Patrick Flaitz, Business Official who presented the Board with a handout outlining the Reserve Plan

### **ROUTINE ITEMS**

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves / accepts the following consent agenda items:

- Approval of the minutes for the meetings of October 3, 2018
- Accepted the Claims Auditor/Warrant Report for the period ending September 30, 2018 and October 31, 2018.
- Accepted the Student Activities Report of September 30, 2018..
- Has no objection to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendation for the CSE meetings of October 11, 16, 22, 23, 24, 25 & 26, 2018, the CPSE meetings of October 16 & 25, 2018 and the 504 meetings of October 16 & 25, 2018.

CARRIED – 6 AYES – ALL

# HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – NOVEMBER 7, 2018

## OLD BUSINESS

None

## NEW BUSINESS

## POLICY/PROCEDURE

BY: HESS/MEHR

**RESOLVED:** to group agenda items IV E. 1 a – d and IV E. 2. a-d together for one action.  
CARRIED – 6 AYES - ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of the Audit Committee, the Board approves /accepts/ authorizes the following:

### **Policy/Procedure items:**

- authorizes Patrick Flaitz to dispose of the books on the HS Library  
Book deletion list dated September 13, 2018
- approves the Out of State conference request of the following staff members to attend the LLI Multiday Institute in Philadelphia, PA on November 7 & 8, 2018 plus any necessary travel time:

Erica Siebert  
Vanessa Spitulnik  
Debra Logan

NOTE: Due to the date the Board was polled previous to the meeting and four members responded in favor of their request (Davis, Hess, Mehr & McNelis).

- approves the following applications to participate as Incomplete Teams:  
Arkport to Hornell for Indoor Track – two students  
Hornell to Arkport for Modified Ski – one student
- accepts the following Library Book donations from Kathy Flint ant Family:
  - “Happy Dreamer” by Peter H. Reynolds to the Bryant School Library In Memory of Robert Illi (Father of Ted Illi)
  - “Patina” by Jason Reynolds to the Intermediate School Library In Memory of Betty Hess
  - “Ghost” by Jason Reynolds to the Intermediate School Library In Memory of Eugene (Gene) Pettibone

### **Finance items:**

- approves the Hornell City School District Reserve Plan.
- accepts the proposal of Air-Vent Aluminum in the amount of \$18,500 to repair the stadium gutters using the Building Repair Reserve as approved at the meeting of October 3, 2018
- here-in awards the Capital Project contracts to the lowest responsible bidders, as follows:
  - General Construction Work to Iverson Construction in the amount of \$781,000
  - Electrical Work to John Mills Electric in the amount of \$194,600.
  - HVAC / Plumbing Work to Landry Mechanical in the amount of \$281,000.

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- approves the MOU with HPDG to establish “TIES Coordinator” as a position in HPDG and addition approves the appointment of Amber Linza, DPT as Ties Coordinator with an annual stipend as defined in the MOU.

CARRIED – 6 AYES - ALL

**PERSONNEL:**

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Michael Roche as Cleaner, 8.00 hours per day, 12 months, effective November 8, 2018 at the starting rate specified in the HESSA Contract.

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the 26-week probationary appointment of Emily Haynes as Senior Typist, 7.5 hours per day when school is in session and the equivalent of 7.0 hours per day when school is not in session, 11 months, effective November 7, 2018 at the starting rate specified in the HPA Contract.

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the 26-week probationary appointment of Kathleen Swift as Senior Typist, 7.5 hours per day when school is in session and the equivalent of 7.0 hours per day when school is not in session, 11 months, effective November 7, 2018 at the starting rate specified in the HPA Contract.

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following additional coaching appointments for the 2018-19 Winter Sports season with stipend as noted in HEA Contract

Sean Curran – Boys Modified Basketball Coach – Step 1  
effective November 8, 2018

Colleen Hayes – Modified Cheerleading Coach – Step 1  
effective November 1, 2018\*

\*she was previously appointed in error as “JV” Cheerleading Coach

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following winter sport volunteers (pending all required certificates, fingerprints, etc):

Otto House – Wrestling

Michael Kramer – Wrestling

Dave Drew – Wrestling

Chris Clark – Girls Basketball

CARRIED – 6 AYES – ALL

**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – NOVEMBER 7, 2018**

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board grants tenure to Randi Fridmann in the area of Art, effective December 10, 2018.

CARRIED – 6 AYES – ALL

The Board congratulated Randi who was in attendance.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the MOU with HEA Employee # 567.

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the Return to Work resolution for Employee # 81.

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the request of Katherine Clark for an unpaid leave of absence beginning on November 23, 2018 through December 20, 2018.

CARRIED – 6 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approve the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through the DMV and or Civil Service if applicable:**

**Substitute Additions:**

Shawna McNeil-Uncertified Teacher, LPN (effective 9/6/18)

Rebecca Sears - Counselor (effective 9/21/18)

Jeanne Shawahin- Uncertified teacher, teacher aide, typist, bus monitor  
(effective 10/01/18)

**Mail Run 2018-2019**

Sandra Bishop as Primary Mail Delivery person and Cathy Stiles as Secondary Mail Delivery person to be paid on a time sheet basis at the rate negotiated in the HESSA Contract. The Secondary mail delivery person shall work with the primary mail delivery person two times per month and will fill in when the primary mail delivery person is not available.

CARRIED – 6 AYES – ALL

**INFORMATIONAL:**

The next regular meeting of the Board of Education will be held at 5:30 PM in the HS Library on Wednesday, December 5, 2018.

BY: HESS/MEHR

**RESOLVED:** that at 6:33 PM the Board move to Executive Session to discuss collective bargaining negotiations.

CARRIED – 6 AYES – ALL

**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – NOVEMBER 7, 2018**

BY: HESS/MEHR

**RESOLVED:** that at 7:22 PM the Board return to Regular Session and the meeting be adjourned.

CARRIED – 6 AYES - ALL

Respectfully submitted,

Carol Eaton, District Clerk