

## HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017

President Davis opened the meeting at 5:15 PM and led the Board/Public in the Pledge of Allegiance.

### ROLL CALL

**PRESENT:** Kerry Davis, Jessica Hess, Joshua DeLany, James Marino, Uzma Mehr

**ABSENT:** John McNelis (excused), Judith Rose (excused)

BY: DELANY/HESS

**RESOLVED:** that, the agenda be approved as presented  
CARRIED – 5 AYES - ALL

### PUBLIC COMMENT

None

### PRESENTATIONS

**Career and Financial Management – Scott Carroll, Ted Illi, Toni Nasca, Pam Mendel and Jack Gallatio**

Presented the Board with information pertaining to the importance of all students taking the Career and Financial Management class prior to graduation.

### **Celebrating Success:**

**Superintendent Palotti**, reported:

- Have been numerous students in the District participating in the Summer Learning Academy. Program has been very well received.
- For the last several weeks we have been working on the nuts and bolts of planning for our students to come back
- Great things have been going on:
  - Very proud of our teaching staff for the work they have put into curriculum over the summer
  - Will be holding a full day New Teacher Orientation (half day for Para-professionals) on Tuesday, August 15, 2017.
  - Teacher Leader workshop will be held the morning of Wednesday, August 16, 2017.
  - The final touches are being put on the opening day conference days, agendas will be going out to faculty and staff next week.
  - Had a great meeting with the President and Provost of Alfred University to discuss partnership opportunities (ideas and concepts to enrich our students). No firm plans, but will return to work with Dept. Chairs and Deans to expand on this topic.

**Barbara Kramer, North Hornell Principal** reported:

- K-3 Summer Learning Academy has been going on for the last five weeks at the North Hornell School. The students have been working on ELA, Math, STEM and Science. We are eager to see the beginning of the year data.

**Jennifer Sorochin, Bryant School Principal** reported:

- It has been a quiet summer in the Bryant School building

**Sean Gaffney, Intermediate School Principal** reported:

- 4-7 Summer Learning Academy has been housed at the Intermediate School, they

## HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017

have been working on Math and ELA enrichment.

- Intermediate School has also housed BOCES Summer School and the HS Summer School programs; we have had a full house!

**Scott Carrol, High School Principal on behalf of the Jr/Sr High** reported:

- The Summer Learning Academy and Summer School through BOCES has provided better intervention than in the past.
- Since they are not housed in the building this year, it has been pretty quiet – with the exception of the construction.
- Shout out to the custodial staff for cleaning and re-cleaning – their efforts are greatly appreciated, there has been unbelievable progress.
- Also, a shout out to Lisa Dunning, who renumbered the classrooms as a part of her internship with Pat Flaitz.

**Patrick Flaitz, Business Official** reported:

- He has had Lisa Dunning, Emily McNeil and Rich Everly interning with him over the summer and thanks to them we have been getting a lot of project done!

### REPORTS

**Construction Report - Mick Pavlick (Welliver)** – provided the Board with the Construction Report and reviewed same.

**Superintendent's Report – Superintendent Palotti** introduced Dr. Nicole Catapano Alioto, who gave an overview of a “Needs Assessment” for strategic planning :

- Climate Surveys of Stakeholder Groups
- Use of nine characteristics:
  - Clear and shared focus
  - High standards and expectations for all students
  - High levels of collaboration and communication
  - Curriculum, Instruction and assessment aligned with standards
  - Frequent monitoring of learning and teaching
  - Focused Professional Development
  - Effective School Leadership
  - Supportive learning environment
  - High levels of family and community involvement
- Timeline: September: Layout timeline  
Comprehensive reports back by Thanksgiving break
- How will outside groups be reached? Using online and paper surveys, open Open House, Newsletter, Interviews, Focus Groups and volunteers
- The plan is to get as much feedback as possible from a large variety of groups including students,
- Will be sharing the plan on opening day, want honest feedback – there will be no identifying information collected, just grade level (4-12 for students)

### ROUTINE ITEMS

BY: DAVIS/DELANY

**RESOLVED:** that, upon the recommendation of Superintendent Wyant, the Board approves /accepts the following consent agenda items:

- Approval of the minutes for the meetings of July 6 and 17, 2017.
- Acceptance of the Claims Auditor/Warrant Report for the period ending June 30, 2017,

## **HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017**

- Acceptance of the GF Budget Transfer Report for the period ending June 30, 2017.
  - Acceptance of the Cafeteria Fund Transfer Report for the period ending June 30, 2017.
  - Acceptance of the Appropriations Report for the period ending June 30, 2017.
  - Acceptance of the Treasurer's Reports for the period ending June 30, 2017.
  - Acceptance of the Revenue Report for the period ending June 30, 2017.
  - Acceptance of the Student Activities Reports of June 30, 2017.
  - Has no objection to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and
- services consistent with such recommendation for the Committee on Preschool Special Education meeting of July 31, 2017.
- CARRIED – 5 AYES – ALL

### **OLD BUSINESS**

None

### **NEW BUSINESS**

### **POLICY/PROCEDURE**

BY: HESS/DELANY

**RESOLVED:** that agenda items VI. E. 1 a-e be grouped together for one action.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board:

- approves the application of Canisteo-Greenwood Central School for two students to participate as an "Incomplete Team" with the Varsity Cross Country Track team for the 2017-18 school year, pending the approval of Section V.
- approves the Extra-curricular Activities Handbook.
- approves the 2017-18 Parent / Student Handbook.
- approves the proposed new Biology Textbooks as follows:  
McGraw Hill Education, Inc.  
Biology. Edition 2106 (Mader)  
ISBN: 9780078024269
- approves the following furniture items for disposal:  
North Hornell Lists dated 7/27/2017 & 7/31/2017  
Bryant School List dated 7/31/2017  
Intermediate School List dated 8/3/2017  
Jr/Sr High School List dated 8/3/2017

CARRIED – 5 AYES – ALL

### **FINANCE:**

BY: HESS/DELANY

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the Agreement with Monroe 1 BOCES to provide tutoring services on an as needed basis for the 2017-18 school year. September 6, 2017 – June 22, 2018.

CARRIED – 5 AYES – ALL

**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017**

**PERSONNEL:**

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the resignation of Kimberly Foster as Food Service Helper effective August 3, 2017.  
CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the increase in the hours of Angel Flint, Food Service Helper from 6.0 hours per day to 6.5 hours per day (10 months at current hourly rate) effective August 31, 2017.  
CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Stephanie Coddington as Teacher Aide effective August 31, 2017 and is also approved on a time sheet basis when requested for training etc. effective August 10, 2017.  
CARRIED – 5 AYES – ALL

The Board congratulated Stephanie, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Sophronia-Denee Powell as Teacher Aide effective August 31, 2017 and is also approved on a time sheet basis when requested for training etc. effective August 10, 2017.  
CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Samantha Voss as Teacher Aide effective August 31, 2017 and is also approved on a time sheet basis when requested for training etc. effective August 10, 2017.  
CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Samantha Kennedy as Teacher Aide effective August 31, 2017 and is also approved on a time sheet basis when requested for training etc. effective August 10, 2017.  
CARRIED – 5 AYES – ALL

The Board congratulated Samantha, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Christopher Bowman as Teacher Aide effective August 31, 2017 and is also approved on a time sheet basis when requested for training etc. effective August 10, 2017.  
CARRIED – 5 AYES – ALL

**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017**

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the permanent appointment of Ryan Cox as Cleaner effective March 2, 2017.

CARRIED – 5 AYES – ALL

The Board congratulated Ryan, who was in attendance.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the list of Advisors for the 2017/18 school year with stipends as specified in the HEA Contract.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the list of Grade Level Team / Department Coordinators for the 2017/18, 2018/19 and 2019/20 school years with stipends as specified in the HEA contract.

CARRIED – 5 AYES – ALL

BY: HESS/DELANY

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following additions to the Fall Coaching appointments with stipends as specified in the HEA Contract (pending required certifications and fingerprint clearance):

james Walter – Fall Faculty Manager

Modified Volleyball Coach – Mary Wolf (Step 1)

Lifeguards: Timothy O'Mara

Eileen Marino

Angela Isaman (Student)

Zoey Hendrickson-Swan

Samantha Sirianni

Volunteers: Stephanie Berquist – Cheer Club

Tim O'Mara – Varsity Girls Swim

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the conditional resignation of Jennifer Jones as Elementary Teacher effective August 9, 2017

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the appointment of Alejandra Quintana (Elementary Teacher) as TOSA – Coordinator of Technology Instruction & Innovation for the 2017-18 school year – 10 Months plus up to 22 additional summer days on a timesheet basis at her current salary / daily rate effective July 24, 2017.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the appointment of Shelly Clancy, RN to oversee the District LPNs for the 2017-18 school year with the stipend specified in the HEA Contract.

CARRIED – 5 AYES – ALL

**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017**

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary/provisional appointment of Andrew Newman as English Teacher, effective August 31, 2017 (providing that he secures the required NYS Certification) at a starting salary as defined in the HEA Contract. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). Andrew is also hereby approved to work with his team on an hourly time sheet basis over the summer when requested by her building principal. (BA in English from University of Wisconsin – Madison and MS in Adolescent Education / English from the University of Rochester) Pending NYS Initial Cert 7-12 English.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the three year probationary appointment of Sandra Hillman as Elementary Teacher, effective August 31, 2017 at a starting salary as defined in the HEA Contract. Sandra is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS in Ceramic Science from Alfred University a BA in Mathematics from Alfred University, a PhD in Materials Engineering from Rensselaer Polytechnic Institute and an Education Certification from Elmira College.) NYS Professional Certification in Childhood Education (1-6) and Generalist in Middle Childhood Ed (5-9).

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Jill Vianco as Elementary Teacher, effective August 31, 2017 at a starting salary as defined in the HEA Contract. Jill is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS in Childhood / Special Education (1-6) from Keuka College and MS in Literacy from St. John Fisher) NYS Initial Certifications in Literacy (B-6), Early Childhood Education (B-2), SWD (B-2) SWD (1-6) and Childhood Education (1-6).

CARRIED – 5 AYES – ALL

The Board congratulated Jill, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Cassandra Metzinger as Elementary Teacher, effective August 31, 2017 at a starting salary as defined in the HEA Contract. Cassandra is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BA in Early Childhood / Childhood Education (B-6) from Niagara University and ME in Literacy from Roberts Wesleyan College) NYS Initial Certifications in Literacy (B-6), Early Childhood Education / Childhood Education (B-6)

## HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017

CARRIED – 5 AYES – ALL

The Board congratulated Cassandra, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the probationary appointment of Catherine Herrera as a long term substitute Elementary Teacher for the 2017/18 school year, effective August 31, 2017 at a starting salary as defined in the HEA Contract. Catherine is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. If this position leads to a full time appointment, the following will apply: eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BA in Elementary and Special Education from Niagara University and MS in Childhood Education from D'Youville College ) NYS Permanent/Professional Certifications in Elementary Education (Pre K-6) and Special Educaiton (K-12)

CARRIED – 5 AYES – ALL

The Board congratulated Catherine, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the three year probationary / provisional appointment of Krista Gemmell as Special Education Teacher, effective August 31, 2017 at a starting salary as defined in the HEA Contract providing she secures SWD Certificate through grade 12). Krista is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS in Elementary and Special Education from St. John Fisher College and MS in Literacy from Alfred University) NYS Permanent/Professional Certifications in SWD (1-6), SWD Generalist (5-9), Literacy (B-6) and Elementary / Childhood Education (1-6)

CARRIED – 5 AYES – ALL

The Board congratulated Krista, who was in attendance, and welcomed her to the Distict.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Cassi Sharrett as Special Education Teacher, effective August 31, 2017 at a starting salary as defined in the HEA Contract. Cassi is also hereby A approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BA in Elementary and Early Childhood Education from Alfred University and MA in Literacy from Alfred University, Special Education from Grand Canyon University) NYS Permanent/Professional Certifications in Early Childhood Ed (B-2) and SWD (B-2).

CARRIED – 5 AYES – ALL

The Board congratulated Cassi, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017**

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Aryn Smith as Guidance Counselor, effective August 31, 2017 at a starting salary as defined in the HEA Contract (providing she secures her NYS Initial School Counseling Certificate). Aryn is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS in Elementary Education from St. Bonaventure University and MS in School Counseling from Alfred University) Application is under final review for NYS Initial School Counselor Certification.

CARRIED – 5 AYES – ALL

The Board congratulated Aryn, who was in attendance, and welcomed her to the District.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the resignation of Richard Dunham as .5 FTE CIO/Technology Director, effective October 1, 2017.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves all District Instructional Staff to provide tutoring as needed on a timesheet basis for the 2017-18 school year.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approve using Teacher Aides as substitutes for instructional staff when needed for the 2017/18 school year.

CARRIED – 5 AYES- ALL

BY: DELANY/HESS

**RESLOVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**

**Additions:**

Steve Freeland- Uncertified teacher, school monitor

Brittany Guarglia- uncertified teacher

Dalton May- Summer Maintenance worker effective on or about 7/1/17

Thara Tyler- Bus Driver

CARRIED – 5 AYES - ALL

**INFORMATIONAL:**

The next regular meeting of the Board of Education will be held on Wednesday, September 6, 2017 in the High School Harkness Room 5:15 PM.



**HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – AUGUST 9, 2017**

BY: HESS/ DELANY

**RESOLVED:** that at 5:53 PM the Board move to Executive Session to discuss the pending appointment of a particular person.

CARRIED – 5 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that at 6:51 PM the Board return to Regular Session and the meeting be adjourned.

Respectfully submitted,

Carol Eaton, District Clerk