

## **HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – OCTOBER 4, 2017**

President Davis opened the meeting at 5:15 PM and led the Board/Public in the Pledge of Allegiance.

### **ROLL CALL**

**PRESENT:** Kerry Davis, Jessica Hess, Joshua DeLany, John McNelis, Uzma Mehr

**ABSENT:** James Marino (excused), Judith Rose (arrived at 5:17 PM)

BY: DELANY/HESS

**RESOLVED:** that, the agenda be approved as presented  
CARRIED – 5 AYES - ALL

### **PUBLIC COMMENT**

None

### **PRESENTATIONS**

#### **Stadium Lights Renovation, Chad Snowburg, Hunt Engineers:**

Presented the Board with a handout from Qualite Sports Lighting with showed the costs of both upgrading just the lights without replacing the poles and replacing lights and poles and discussed some of the pros and cons of each. The Board asked follow-up questions regarding types of lighting and savings, Chad indicated that he would get the answers to their questions and follow-up with them.

Board Member Rose arrived during the above presentation at 5:17 PM.

### **REPORTS**

**Construction Report - Mick Pavlick (Welliver) –** provided the Board with the Construction Report and reviewed same.

#### **Celebrating Success:**

**Barbara Kramer, North Hornell School Principal** reported:

- The students are settling in, they have had a busy month and the tears have decreased.
- The beginning of the year assessments have been completed and the team have met to set up intervention and enrichment groups
- Counselors are in classrooms each week for PBIS and Olweus- working with teachers to teach students to be respectful, responsible and safe. They will be teaching mini lessons on proper behavior – Barb recently taught them about behaving properly on a bus
- Recently sent four teachers to Canisteo-Greenwood for co-teacher training, it was very helpful for two teachers who co-teach now. It is great to share with others.
- NH held their Open House last week and it was exceptionally well attended. By holding it prior to school stating it helps to alleviate some of the fears.
- Both schools had a very smooth start.

**Sean Gaffney, Intermediate School Principal** reported:

- Heavy into enrichment and intervention.
- Sending staff members to Canisteo-Greenwood for the LLI Program next week
- Shout out to the SIT data team for the time they put in, data was compiled and then

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they had to revamp the plan

- Hornell Intermediate now have an “Instagram” account, it is student run. They have to sign a contract as to what is acceptable and must have parent approval
- PBIS is going well, videos were taped in the spring with teachers behaving improperly and students showing them proper behavior
- Last week Linda Walter’s 6<sup>th</sup> Grade Technology Class interviewed sixteen veterans from both WWII and the Korean War. Amazing conversations took place between the group ranging in age from 95 to 12. The finished video will be shown as the “Red Carpet” event at the Spotlight Theater on Veteran’s day. The students always love doing this. Supt. Palotti added that “it was great to see the engage. It will be great to see how it gets put together....keeping their stories alive”.

**Scott Carroll, Sr High School Principal** on behalf of the Jr/Sr High School, reported:

- Will be bringing back the newsletter this year, there is a lot to showcase
- Various Homecoming celebrations this week, seniors will be going to Bryant School tomorrow for autographs; tomorrow night there will be two food trucks on site and the concession stand for the games vs Dansville
- The new technology has been coming into the classrooms, which is great for the teachers. Kudos to them for their patience adapting w/o the technology in their rooms
- Had an outstanding college night, which was very well attended
- Great things are occurring

**Superintendent Palotti** on behalf of **Jennifer Sorochin, Bryant School Principal** reported:

- Great first month of school. So much has been accomplished regarding core instruction and intervention.
- The 2<sup>nd</sup> grade had a great time visiting the Karr Dairy farm. The students were very impressed by how big cows get and how cute the babies are. J
- A special thank you to Vanessa Spitulnik and Christa Owlett for their work on our new book room and their working with our teachers to teach how to conduct guided reading groups and their support of them.
- A HUGE thank you to our volunteer, Cheryl Slatt, who’s spent hours leveling our books and organizing them for the book room. She’s a very valuable asset to our district.
- Testing is complete and intervention is beginning. The focus is to get students reading at grade level as soon as possible.
- We’re having a pep rally on Friday to celebrate our senior athletes and our school spirit. We’ll also be kicking off our PBIS theme of Red Raider Strong. A special thank you to the Hornell PTO for the donation of student shirts for the event. We’ll be addressing ways to be Red Raider Strong throughout the school year.

**Superintendent’s Report – Superintendent Palotti** reported:

- During this school year High School students in the BOCES Digital Media Arts program will be working on a video project. They will be coordinating with Carla Allen, our Public Relations liaison from GST BOCES, Administration, teachers and HHS students to highlight different areas with the end result being a “commercial” to promote the District in various ways. This will be a wonderful real life practical learning experience for all involved.
- The last full week in October (23<sup>rd</sup>-25<sup>th</sup>) is School Board Member Recognition Week. Supt. Palotti invited the Board to take a look at their calendars and see if there was a day that they could visit the schools during the day that week (23<sup>rd</sup>, 24<sup>th</sup> or 26<sup>th</sup>)
- During October we will be launching the data collection for the “Needs Assessment” through “Parent Surveys” which will be going out in the mail next week, mailings to

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encourage community involvement in two focus groups (for those who do not work in or have students currently attending school), interviews with Board Members and Administration and surveys for instructional staff, non-instructional staff to complete during the Conference Day on the 20<sup>th</sup> and 4-12 students to complete during specific classroom time. The hope is to have the data compiled by Thanksgiving with the January Board Meeting to be a Board Retreat to dive into the data to see what voices are saying and where we need to go from here.

### **ROUTINE ITEMS**

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves /accepts the following consent agenda items:

- Approval of the minutes for the meetings of September 6, 2017.
- Acceptance of the Claims Auditor/Warrant Report for the period ending August 31, 2017,
- Acceptance of the Student Activities Reports of August 31, 2017.
- Has no objection to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendation for the Committee on Special Education meetings of August 31, 2017 and September 6, 11, 12, 14, 18, 19, 21 and 22, 2017. The Preschool Special Education meeting of September 21, 2017 and the 504 meetings of August 31, 2017 and September 14, 21 and 26, 2017.

CARRIED – 6 AYES – ALL

### **OLD BUSINESS**

None

### **NEW BUSINESS**

### **POLICY/PROCEDURE**

BY: DELANY/HESS

**RESOLVED:** that agenda items V.E.1.a-I be grouped together for one action.  
CARRIED – 6 AYES – ALL

BY: MARINO/HESS

**RESOLVED:** that, upon the recommendation of the Audit Committee, the Board approve the Corrective Action Plan for the findings included in the Independent Auditor Report for the period ending June 30, 2017 prepared by Drescher & Malecki, LLP and

that, upon the recommendation of Superintendent Palotti, the Board::

- authorizes Patrick Flaitz to dispose of the Bryant School textbooks on the list dated September 22, 2017.
- authorizes Patrick Flaitz to dispose of the High School Library books on the list dated June 6, 2017.
- approves the application of Jasper Troupsburg Central School for two students to participate as an “Incomplete Team” with the Indoor Track team for the 2017-18 school year, pending the approval of Section V.

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- approves the MOU with HPDG regarding inclusion of the position of Technology Director.
- approves the request of the HS Choir to travel out of state to participate In a Choir Competition in Philadelphia, PA on April, 5 – 8, 2018.
- approves the request of the Class of 2018 to travel to Virginia Beach, VA and Williamsburg, VA on June 8-10, 2018 for their Senior Class Trip.
- approves the Out of State Conference Requests of Amber Linza, DPT, Hollie Baldwin, OT and Michelle Lehman, COTA to attend the “Therapists in the School” Conference in Framingham, MA on November 15-17, 2017.
- approves the bus routes for the 2017/18 school year.

CARRIED – 6 AYES – ALL

### FINANCE:

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the Partnership Agreement with the Hornell YMCA to staff our after school program.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that upon the recommendation of Superintendent Palotti, the Board of Education here-in awards the Capital Outlay construction contract base bid to the lowest responsible bidder, as follows:

Willett Builders - \$125,900

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the participation in the Ontario, Seneca, Wayne & Yates Co. BOCES Cooperative Electricity Bidding Agreement WFL 18-12.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the Portrait Booking Agreement between Interstate Studio and the Hornell Intermediate School for the 2018-2019 and 2019-2020 school years.

CARRIED - 6 AYES – ALL

### PERSONNEL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the resignation of Samantha Voss, Teacher Aide, effective September 18, 2017.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the resignation of Douglas Brown, as Special Education Department Coordinator, effective September 11, 2017.

CARRIED – 6 AYES – ALL

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BY: HESS/DELANY

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the increase in hours of Derrick Balinsky, Attendance Clerk/Teacher Aide from 6.5 hours per day to 7.5 hours per day effective October 5, 2017.

CARRIED – 6 AYES - ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the increase in hours of Sarah Swauger, Food Service Helper from 3.5 hours per day to 3.75 hours per day effective October 5, 2017.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the 26 week probationary appointment of Cathy Stiles as Bus Attendant effective September 18, 2017, 10 months 4.0 hours per day at the starting rate stated in the HESSA Contract.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the 26 week probationary appointment of Andraya Bartlebaugh as Food Service Helper effective October 5, 2017, 10 months 2.5 hours per day at the starting rate stated in the HESSA Contract.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the 26 week probationary appointment of Kimberly Smith as Teacher Aide effective October 5, 2017, 10 months, 6.5 hours per day at the starting rate stated in the HPA Contract.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the permanent appointment of Lisa Smith, Senior Typist effective April 6, 2017.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following advisor appointments for the 2017-18 school year with stipend (if any) as noted in HEA Contract:

- Mark Lombardo – French Club (and Friends)
- Tim Berardi – Musical Theater Club
- Alexandra Brown – Spanish Club

CARRIED – 6 AYES – ALL

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BY: HESS/DELANY

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following winter coaching assignments, with stipends as per current HEA Contract (pending all required certificates, fingerprints, etc):

<u>Sport/Name</u>	<u>Position</u>	<u>Step</u>
<u>Basketball</u>		
Kirk Scholes	Boys Varsity Head Coach	11
Jason Whitney	Boys JV Head Coach	1
Jim Walter	Boys Modified Coach	21
Brian Dyring	Girls Varsity Head Coach	4
Megan Bonacquisti	Girls JV Coach	5
Samantha Salmon	Girls Modified Coach	1
<u>Wrestling</u>		
Scott Johnson	Varsity Coach	14
Otto House	Mod Coach	1
<u>Indoor Track</u>		
Mike DeGaetano	Head Coach	23
Angela DeLany	Modified Coach	1
<u>Swimming (Boys)</u>		
Tim O'Mara	Head Coach	5
<u>Cheerleading</u>		
Danielle Carbone	Varsity	2
Kara Carbone	JV	2
<u>Faculty Manager</u>		
Mary Wolf		2
<u>Emergency Coaches</u>		
Erik Werner		
Scott Carroll		
<u>Volunteer Assistants</u> (pending fingerprint clearance and completion of First Aid/CPR requirements:		
Matt Wing	Girls Basketball	
Kathy Dyring	Girls Basketball	
Mike Wilkinson	Boys Basketball	
John Dagon	Boys Basketball	
Robert Hirsch	Wrestling	
Zack Bacon	Wrestling	
Mike Kramer	Wrestling	

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the appointment of Beth McNelis as Special Education Department Coordinator for the 2017/18, 2018/19 and 2019/20 school years at the annual stipend stated in the HEA Contract.

CARRIED – 5 AYES – 1 ABSTAINING (MCNELIS)

BY: DELANY/HESS

**RESOLVED:** Resolved that, upon the recommendation of Superintendent Palotti, the Board approves the list of mentors for the 2017/18 school year at the hourly rate stated in the HEA Contract.

CARRIED 6 AYES - CARRIED

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BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following staff members to work under the Extended School Day program at the hourly rate specified in their respective contracts:

Paul Woughter (HEA) – Robotics – effective 9/13/2017  
Barbara Leaman (HPA) – Extended Library Hours Monitor  
effective 9/18/2017  
Mary Wolf (HPA) - Extended Library Hours Monitor  
Substitute effective 9/18/2017

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the appointment of Ashtin Argentieri as a Speech Language Pathologist Long Term Substitute effective October 5, 2017 through June 30, 2017. Salary as stated in the HEA Contract. (BA from Nazareth College in Communication Sciences and Disorders. MS from Nazareth College in Speech Pathology. NYS Initial Certification in Speech & Language Disabilities).

CARRIED – 6 AYES – ALL

The Board congratulated and welcomed Ashtin who was in attendance.

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the change in appointment of Richard Everly from 1.0 FTE as Grants Coordinator to .5 FTE and the appointment of Richard Everly to .50 Technology Director. 12 months, no change to his current salary.

CARRIED – 6 AYES – ALL

BY: DELANY/HESS

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**

**Substitute Additions:**

Barbara Adams- Food Service Helper (effective 9/12/17)  
Linda Burchard- School Bus Attendant  
Pat Carosa- Certified Teacher  
Cynthia France- Nurse  
Susan Kennedy- Teacher Aide, laborer, Bus Attendant,  
Food Service Helper  
Katherine Kinney- Teacher Aide, Nurse (aide)  
Lisa Miller- Certified Teacher  
Jessica Murray- School Bus Attendant, Food Service Helper,  
Teacher Aide, Typist, LPN, Laborer  
Katrina Perry- Teacher Aide, Laborer, Food Service Helper,  
Bus Attendant  
Cathy Stiles- Food Service Helper (effective 9/18/17)  
Gordon “Don” Wilson- Substitute Guidance Counselor (effective 9/7/17)

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**Student Lifeguards:**

Olivia Chace (effective 9/18/17)

Kaylee Dugo (effective 9/18/17)

Katie Evans (effective 9/18/17)

CARRIED – 6 AYES – ALL

**INFORMATIONAL:**

BY: HESS/MARINO

**RESOLVED:** that at 6:07 PM the Board move to Executive Session to discuss the employment of a particular person.

CARRIED – 6 AYES – ALL

BY: HESS/DELANY

**RESOLVED:** that at 6:40 PM the Board return to Regular Session and the meeting be adjourned.

CARRIED – 6 AYES - ALL

Respectfully submitted,

Carol Eaton, District Clerk