

HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – SEPTEMBER 7, 2016

Immediately following the Audit Committee Meeting, President McNelis opened the meeting at 5:29 PM and led the Board/Public in the Pledge of Allegiance.

ROLL CALL

PRESENT: John McNelis, Kerry Davis, Judy Rose, Jessica Hess, James Marino. Uzma Mehr
ABSENT: Joshua DeLany (excused)

RESOLVED: BY: DAVIS/HESS
that, the agenda item VI E 3 j be revised to read as follows:
Resolved that, upon the recommendation of Superintendent Wyant, the Board accept the resignation of Rachel Kruze, Special Education Teacher, effective October 1, 2016, or earlier if agreed upon by the Superintendent and Ms. Kruze.
CARRIED – 6 AYES - ALL

RESOLVED: BY: DAVIS/HESS
that, the agenda be approved as revised.
CARRIED – 6 AYES - ALL

PUBLIC COMMENT

Robert Gilchrist, Hornell YMCA Director – addressed the Board with concerns regarding the transportation policy with regard to students who can no longer be transported from the Intermediate School to the YMCA due to the walking radius.

PRESENTATIONS

Summer Graduates - Scott Carroll and the Board presented the following Summer Graduates with their diplomas:

Kady Mills-Lewis
Thomas Purcell

The Board and the Public congratulated the students on their achievement.

DASA Presentation – Nancy Shedlock presented the Board with the DASA Committee's Summary and Recommendations from the 2015/16 school year.

REPORTS

Construction Report - (Mick Pavlick – Welliver): Provided the Board with the Construction Report and reviewed same.

Superintendent's Report - Superintendent Wyant reported:

- Discussed with the Board information that was provided to them and our attorney regarding procedures to be put in place to provide transgender students (and all students) a safe and non-discriminative environment. The recommendation of attorney's and policy officials has been to handle this on a case by case basis until all court cases play out, it is not recommended at this time to set policy, just procedures for each building following Title 9.1 X.
 - Superintendent Wyant recommended having our District Leadership Team (DLT); which was established during the 2015/16 school year and is made up of members of administration, instructional staff, Board of Education, and the

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community, meet to review the guidance documents from NYSED and NYSPHSAAA athletic committee as well as info from Hodgson Russ Attorney Andrew Freedman. Stated he would like to have procedures in place no later than November 1, 2016.

- The Board indicated that they were comfortable with the DLT discussing this, it was noted that the Districts legal counsel will also be invited to attend.
- The opening of the school year was much different than last year as far as transportation goes; It went much smoother. Supt. Wyant commended Patrick Flaitz for running from building to building to smooth out the process. Pat commented that he noticed a change in the bus drivers wanting to be a part of the solution, and commended the building administrators for taking an active role at the end of the day.
 - Supt. Wyant noted that there have been some concerns expressed about the enforcement of the “walking radius”, which is typical at opening
 - Concerns that have been brought to our attention will be discussed at the K-12 Admin Team Meeting of Friday.
 - Transportation for Pre-K will begin on Monday

ROUTINE ITEMS

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves /accepts the following consent agenda items:

- Approval of the minutes for the meeting of July 28. August 2 & 18, 2016.
- Acceptance of the Claims Auditor/Warrant Reports for the period ending July 31, 2016.
- Acceptance of the Treasurer’s Reports for the period ending July 31, 2016.
- Has no objection to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendation for the meeting of August 1, 2016. The Committee on Preschool Special Education meetings of August 1, 10 and 30, 2016..

CARRIED – 6 AYES – ALL

OLD BUSINESS

None

NEW BUSINESS

POLICY/PROCEDURE

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board authorizes Patrick Flaitz to dispose of North Hornell Library Books on the list dated August 24, 2016.

CARRIED – 6 AYES – ALL

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BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the request of the Chorus to travel to Boston, MA on March 30, 2017 through April 2, 2017 to compete in chorus competition.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board recognizes the reorganization of the Hornell Elementary Parent Teacher Organization and their Board of Directors and Officers for the 2016/17 school year as follows:

Board of Directors:

Shannon Buckley
Nikki Hockenberry
Chris Sylvester
Lindsie Meese
Sean Gaffney
Jennifer Sorochin
Barbara Kramer
Susan Willitt

Officers:

President – Shannon Buckley
Vice President – Nikki Hockenberry
Secretary – Chris Sylvester
Treasurer – Steve Cunningham

CARRIED – 6 AYES – ALL

The Board thanked the PTO Members for the time and effort they put in to make this possible.

BY: DAVIS/HESS

RESOLVED: that the following agenda item (VI E 1 d) be amended to indicate the project's estimated cost to be \$240,000 (not \$100,000 which as a typographical error).

CARRIED – 6 AYES - ALL

BY: HESS/MEHR

RESOLVED: WHEREAS, the Hornell City School District (the "District") plans to undertake a capital outlay project at the District's schools at a maximum estimated cost of \$240,000 involving providing carbon detectors; electrical upgrades including panel boards, generator, and emergency egress lighting; bathroom renovations; and other in-kind renovations; and

WHEREAS, in accordance with State Education Department ("SED") guidance and policy, local school district / board of education is the appropriate agency to be the lead agency to undertake project review under the State Environmental Quality Review Act ("SEQRA"); and

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WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site” (§ 617.5(c)(2)), “maintenance or repair involving no substantial changes in an existing structure or facility” (§ 617.5(c)(1)), and/or “routine activities of educational institutions” (§ 617.5(c)(8)); and

WHEREAS, the proposed capital outlay project constitutes such replacement, rehabilitation or reconstruction activities, and/or maintenance or repair activities, and/or routine activities of educational institutions; and

WHEREAS, under the terms of the 2010 Letter of Resolution between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a State Historic Preservation Office (“SHPO”)) and the SED and the Letter of Resolution’s exemption form, a project is exempt from SHPO review because (i) a building is less than 50 years old at the time of project initiation and it is not the work of a recognized Master Architect, Designer or Builder, or associated with persons or events significant in the history of the State of New York, or (ii) a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Register, or (iii) the project work on a building falls under exempt work items specified in Appendix A of the Letter of Resolution, has been designed in accordance with the Letter of Resolution, certain scope of work items have been submitted to SHPO for review and approval if required by the Letter of Resolution, therefore the project will have little or no potential impact on the character of historic resources; and that, regardless of any of the three exemptions being selected, any portions a project that include site work or ground disturbance, not covered under the work items in A, have been submitted to SHPO for review of possible impacts to archeological resources; and

WHEREAS, the District’s architect has determined that the proposed work involves building exterior and interior work that is exempt under Appendix A of the Letter of Resolution and that the in-kind bathroom renovations at Hornell Intermediate School, while not directly exempt under Appendix A, are located in a school building that is identified by SHPO’s Cultural Resource Information System as having been determined to be not eligible for inclusion in the State and National Register, and the District’s architect therefore has determined that the exemptions identified in the paragraph above apply to the proposed capital outlay project and that it will execute the Letter of Resolution form indicating that the work to be done will have no impact on the character of historic resources and is exempt from SHPO review, and that no site work or ground disturbance will be undertaken, and that it will include the Letter of Resolution form in the submission to the SED for the capital outlay project.

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED by the Hornell City School District Board of Education that:

1. The District’s Board of Education is the lead agency for the SEQRA review of the proposed capital outlay project.
2. The proposed capital outlay project is a Type II action which is not subject to review under SEQRA, and it will not result in a significant adverse impact on the environment.
3. The Superintendent is hereby authorized to sign and file or have filed on behalf of the District all documents necessary to comply with SEQRA.

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4. This resolution is effective immediately.
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of the Audit Committee, the Board accepts the Independent Auditor Report for the period ending June 30, 2016.as prepared by Drescher & Malecki, LLP.
CARRIED – 6 AYES – ALL

FINANCE:

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the following addition to the 2016/17 Rate Schedule:
Site Supervisor (Sectionals only) - \$75 per game
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the MOU with R/E/D Group to provide evaluation services for the Extended School Day/School Violence Prevention Grant for the 2016/17 school year.
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, at 6:11 PM the Board move to Executive Session to discuss the medical records and disciplinary action of a particular individual(s). The Board invites Amy Feely and Scott Carroll to join them.
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, at 6:57 PM the Board return to Regular Session.
CARRIED – 6 AYES – ALL

PERSONNEL:

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board accepts the resignation of Michael Mullen, Bus Driver, effective September 2, 2016.
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the 13 week probationary appointment of Alan Allen as Custodian, effective September 8, 2016. 12 months, 8 hours per day with starting hourly rate as specified in the HESSA Contract with service credit.
CARRIED – 6 AYES – ALL

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BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the probationary appointment of Ann Margeson as Food Service Helper, effective September 8, 2016. 10 months 3 hours per day with a starting hourly rate as specified in the HESSA Contract.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the permanent appointment of Todd Eldridge as Cleaner, effective September 8, 2016. 12 months, 8 hours per day with a starting hourly rate as specified in the HESSA Contract with service credit.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the following Support Staff appointment changes:

Brigid Carbone: from 1 FTE Teacher Aide to .5 FTE Library Aide &
.5 FTE Teacher Aide (continuation of current hourly rate)

Collette Cornish: from 1 FTE Library Aide to .5 FTE Library Aide &
.5 FTE Teacher Aide (continuation of current hourly rate)

Nancy Watt: from 1 FTE Teacher Aide to .5 FTE Library Aide &
.5 FTE Teacher Aide (continuation of current hourly rate)

Mary Wolf: from 1 FTE Library Aide to 1 FTE Teacher Aide
(continuation of current hourly rate)

Elizabeth Willsey: from 1 FTE Library Aide to .5 FTE Library Aide &
.5 FTE Teacher Aide (continuation of current hourly rate)

Angel Flint, Food Service Helper: from 3 hours per day to 6 hours per
day

Sally Mehlenbacher, Food Service Helper: from 3 hours per day to 3.75
hours per day

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the appointment of James Walter as Fall Faculty Manager for the 2016 Fall Athletic Season, with a stipend as specified in the HEA Contract.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the following volunteer assistant for the Fall sports season (pending proper certifications and clearances):

Garth Brungard – Boys' Soccer

CARRIED – 6 AYES – ALL

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BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the following change to an Advisor appointment:

Cheerleading Club Advisor – from Danielle Carbone to
Co-Advisors – Danielle Carbone (stipend \$1,309) and
Kara Carbone (stipend \$600)

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board accepts the resignation of Kristen Zylka as Elementary Teacher, effective August 8, 2016.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board accepts the resignation of Rachel Kruze as Special Education Teacher, effective October 1, 2016, unless the Superintendent and Ms. Kruze agree to an earlier date.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the four-year probationary appointment of Leigh Emerson as Elementary Teacher, effective September 8, 2016. 10 months with a starting salary as specified in the HEA Contract. (BA – Childhood Ed. from Alfred University, MEd – Reading and Literacy B-12 from Geneseo – NYSED Initial Certifications – Childhood Ed 1-6 and Literacy B-12).

CARRIED – 6 AYES – ALL

The Board congratulated Leigh (who was in attendance) and welcomed her to the District.

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the permanent appointment of Holly Baldwin as Occupational Therapist, effective ~~August 6, 2013~~ **September 1, 2013**.

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the one year probationary/temporary appointment of Josiah Shope as Grants Manager, effective September 8, 2016 through June 30, 2017. Further resolved that, the Board approves the Individual Contract of Josiah Shope, Grants Manager.

CARRIED – 6 AYES – ALL

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BY: DAVIS/HESS

RESOLVED: that, the following agenda item (VI E 3 n) be revised to increase the annual stipend to \$2,500 (in place of the \$1,250 listed).
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the appointment of Barbara Kramer as Director of Physical Education, effective September 8, 2016 for the 2016/17 school year with an annual stipend of \$2500.
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the four year probationary appointment of Katherine Henderson, PYS.D., as School Psychologist, effective September 22, 2016. Ten months plus an additional 17 days per diem in the summer with a starting salary of \$50,000 plus summer per diem days. She will be a member of the HPDG.
CARRIED – 6 AYES – ALL

The Board congratulated Katherine (who had been in attendance, but had to leave prior to her appointment), and welcomed her to the District.

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the permanent appointment of Amber Linza as Director of Physical Therapy, effective August 6, 2013.
CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the change in the Administrative title of Dean of Students to Assistant Principal, effective September 8, 2016. The following Administrative staff will be affected by this change, with no change to their current salary:

Richard Dunham - .5 FTE Assistant Principal
Adam Porter – 1 FTE Assistant Principal
Juliana Smith – 1 FTE Assistant Principal

CARRIED – 6 AYES – ALL

BY: DAVIS/HESS

RESOLVED: that, upon the recommendation of Superintendent Wyant, the Board approves the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**

Substitute Additions:

Steven Bakerink- Food Service Helper (effective 9/6/16)

Mandy Beardslee- Food Service Helper (effective 9/6/16)

Richard Kelleher- Bus Attendant, Bus Driver

Ann Margeson- Food Service Helper (effective 8/31/16)

21st Century Grant- FOCUS Summer Staff, to be paid on a time sheet @ \$16/hr unless otherwise negotiated through a collective bargaining contract:

Extended School Day staff:

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Paul Woughter – After School Robotics Teacher (\$25/hr)

Diane Talbot – Extended Library Hours Tutor (\$25/hr)

21st Century staff:

Allie Quintana (\$25/hr)

Karen Kuhn (\$25/hr)

Penny Smith (\$25/hr)

Rich Scott (\$16/hr)

Heather Rao (\$25/hr)

Tanya Lathrop (\$16/hr)

Laurie Murphy (\$16/hr)

Zachary Mills (\$16/hr)

CARRIED – 6 AYES - ALL

INFORMATIONAL:

The next regular meeting of the Board of Education will be held at 5:15 PM in the Columbian School Conference Room on Wednesday, October 5, 2016.

BY: DAVIS/HESS

RESOLVED: that at 7:06 PM the meeting be adjourned.

CARRIED – 6 AYES – ALL

Respectfully submitted,

Carol Eaton, District Clerk